



VIDYASAGAR COLLEGE

NAAC ACCREDITED

39, SANKAR GHOSH LANE, KOLKATA - 700 006

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Ref. No.

Date.....

IQAC Meeting

Proceedings of the IQAC meeting held online dated 06.12.2020

Members Present

Sl. No.	Name	Designation
1	Dr Gautam Kundu	Principal & Secretary GB, Chairman IQAC
2	Dr Alok Ghosh Chaudhuri	Associate Professor, Coordinator IQAC
3	Dr Sanjoy Bhattacharyya	Associate Professor, Former Coordinator, IQAC
4	Dr Sudipa Bandyopadhyay	Associate Professor, Member GB, Bursar
5	Dr Ranjit Kumar Shit	Associate Professor, Member GB
6	Dr Runa Roy	Associate Professor
7	Dr Sanjib Jana	Associate Professor
8	Dr Debashish Karmakar	Member GB (C.U. Nominee)
9	Sri Raja Biswas	Librarian, Selection Grade
10	Sri Ratan Das	Head Clerk
11	Sri Manirul Mondal	General Secretary, Students Union

An IQAC meeting was held on 06.12.2020 in online mode. The Principal presided over the meeting.

AGENDA

- 1 . Confirmation of the minutes of the previous meeting held on 02.07.2020.
- 2 . Arrangement for online examinations as per the direction of University of Calcutta.
3. NSS program of cleaning college campus.
- 4 . Miscellaneous

Minutes of the meeting

Agenda 1 :The minutes of the previous meeting held on 02.07.2020 is confirmed in the present meeting held on 06.12.2020, and actions taken in regard to the proposals were discussed and found satisfactory. On the basis of Agenda 4 of the meeting held on 02.07.2020, regarding

setting up a free Online Counselling Cell, it was reported that a 1 week long programme was held under the guidance of Dr Sambita Mukherjee, Clinical Psychologist, Department of Psychiatry, K P C Medical College, Kolkata. The response was extremely satisfactory.

Agenda 2 :

As per notification of the Controller of Examinations of University of Calcutta, the College would have to conduct both theoretical and practical examinations of all subjects in online mode during pandemic situation. Resolved in the meeting that the HODs would be requested to make appropriate arrangements for evaluating the answer scripts by the Departmental Teachers and participate in uploading the marks in University Examination Portal within time. One official staff was selected for downloading the question papers from the official site of University and uploading the same ones on the official site of Vidyasagar College fifteen minutes prior to the start of each examination. The HODs were also requested to take special care under all circumstances, and grievances of the students, if any, would be sorted out and solved in the shortest possible time period, as the online examination system was completely a new experience to the Teachers as well as the students.

Agenda 3 :

The Coordinator of the College NSS arranged a cleaning program of both Sankar Ghosh Lane and Bidhan Sarani Campus on 10.11.2020, with assistance from the local Municipality. The students of the College NSS team, who reside in the nearby areas of the College, took part in the program with utmost precautions, wearing face masks and hand gloves. Cleaning was done and bleaching powder was sprinkled all over the campuses. In the days of COVID-19 pandemic, such program of NSS was appreciated by the IQAC members.

Agenda 4:

For increasing awareness regarding precautionary measures against spread of COVID-19 virus IQAC proposed conduction of webinars on this topic. It was also suggested that link of such webinars conducted by different institutions and Government must be provided in our WhatsApp groups for the benefit of our students and staff.

The meeting ended with vote of thanks to the chair.



Coordinator, IQAC
Dr Alok Ghosh Chaudhuri



Principal & Chairman, IQAC
Dr Gautam Kundu