



VIDYASAGAR COLLEGE

NAAC ACCREDITED

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Ref. No.

Date.....

IQAC Meeting

Proceedings of the IQAC meeting dated 02.07.2020

Members Present

Sl. No.	Name	Designation
1	Dr Gautam Kundu	Principal & Secretary GB, Chairman IQAC
2	Dr Alok Ghosh Chaudhuri	Associate Professor, Coordinator IQAC
3	Dr Sanjoy Bhattacharyya	Associate Professor, Former Coordinator, IQAC
4	Dr Sudipa Bandyopadhyay	Associate Professor, Member GB, Bursar
5	Dr Ranjit Kumar Shit	Associate Professor, Member GB
6	Dr Runa Roy	Associate Professor
7	Dr Sanjib Jana	Associate Professor
8	Dr Debashish Karmakar	Member GB (C.U. Nominee)
9	Sri Raja Biswas	Librarian, Selection Grade
10	Sri Ratan Das	Head Clerk
11	Sri Manirul Mondal	General Secretary, Students Union

An online meeting of the IQAC was held on 02.07.2020. The meeting was chaired by Dr Gautam Kundu, Chairman IQAC.

Minutes of the IQAC meeting held on 02.07.2020

AGENDA :

- 1 . Confirmation of the minutes of the previous meeting held on 21.02.2020
- 2 . Review of arrangement for online classes
3. Preparation of class routine
4. Discussion about the psychological counseling cell
- 5 . Miscellaneous

Agenda 1 :

The minutes of the previous meeting held on 21.02.2020 was confirmed in the meeting held on 02.07.2020.

Agenda 2 :

As complete lockdown due to COVID-19 pandemic started on March 19, 2020, a need for taking online classes had emerged. In this regard, Principal issued an emergency notice urging teachers for taking on line classes. Because of hospitalization of the IQAC coordinator, owing to severe COVID-19 infection, holding of IQAC meeting even online, was not possible at that point of time. In compliance of the Principal's notice, the Heads of all Departments, after consulting with their respective colleagues, initiated the online programmes of daily classes using students' mobile phones or computers through Online platforms like Google Meet, Google Classroom etc. Students' participation and attendance in classes were also found to be noteworthy.

Agenda 3 :

In this meeting the HODs were further requested for preparation and introduction of new class routines, based on the Master Routine for Science and Arts streams, keeping in consideration regarding appropriate time schedules for both Honours and general classes, so that overlapping of inter-departmental and intra-departmental classes might not occur. This was the urgent need during the time of pandemic, thereby keeping the teaching – learning process intact as much as practically possible.

Agenda 4 :

An online Psychological Counseling Cell was constructed in April, 2020, under the supervision of Psychology department for students, teachers and staff. The Department was requested to continue the work meticulously for the benefit of the institution.

Agenda 5:

The coordinator of NSS would be asked to make an arrangement for clearing the college campus as a part of its regular program.

The meeting ended with vote of thanks to the chair.



Coordinator IQAC

Dr Alok Ghosh Chaudhuri



Principal & Chairman

Dr Gautam Kundu