



VIDYASAGAR COLLEGE

NAAC ACCREDITED

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Ref. No.

Date :

VIDYASAGAR COLLEGE, KOLKATA

IQAC Meeting

Proceedings of the IQAC meeting dated 28.06. 2018

Members Present

Sl.	Name	Designation
1	Dr Gautam Kundu	Principal and Secretary, G.B., Chairman IQAC
2	Dr Sanjoy Kumar Bhattacharyya	Associate Professor, Coordinator IQAC
3	Dr Uttam Mukhopadhyay	Associate Professor
4	Dr Sudipa Bandyopadhyay	Associate Professor , Member G.B. , Bursar
4	Dr Alok Ghosh Chaudhuri	Associate Professor , Member G.B.
5	Dr Ranjit Kumar Shit	Associate Professor, Member G.B.
6	Dr Purnima Chakraborti	Associate Professor
7	Dr Debashish Karmakar	Member G. B. (C.U. Nominee)
8	Sri Manirul Mondal	General Secretary, Students Union

The meeting of the IQAC commenced on 28.06.2018 (Thursday) at 3 pm in the IQAC room, Bidhan Sarani Campus to transact the following business. It was chaired by Dr Gautam Kundu, Chairman IQAC.

Minutes of the IQAC meeting held on 28.06.2018

AGENDA :

1. Confirmation of the minutes of the previous meeting held on 08.05.2018
2. Implementation of Student Satisfaction Survey (SSS) according to the guidelines of NAAC
3. Miscellaneous

Agenda 1 :

Minutes of the previous meeting held on 08.05.2018 has been confirmed in this meeting held on 28.06.2018.

Agenda 2 :

In the revised accreditation framework of NAAC the guidelines for Higher Education Institution circulated in the NAAC website dated July, 2017 regarding Student Satisfaction Survey (SSS) has been discussed. Measures to be undertaken to accomplish SSS under criteria –II on teaching learning evaluation) enumerated below :

- (a) Required data of all currently enrolled students are to be uploaded as per data template format of excel sheet given in portal. It should be in the text format only as per the template given by NAAC.

- (b) Data to be furnished in respect of students' profile as –(i) Name , (ii) e-mail address, (iii) Student Id, (iv) Enrolment Id / Adhaar Id, (v) 10% of student population or 100 students whichever is lesser needs be included. (vi) Mobile no, (vii) Degree Programme like B.A./B.Sc (Hons or general).
- (c) Information should cover the class they need with year of enrolment specified with gender.

IQAC will help the faculty members to make themselves aware about the 20 questions set on teaching – learning and Evaluation process to upgrade the quality in higher education. Student centric facilities will be improved further to impact quality education.

Agenda 3 :

The meeting ended with vote of thanks to the chair.

Sanjoy Kr. Bhattacharyya
28/6/2018
Coordinator, IQAC
(Dr. Sanjoy Kumar Bhattacharyya)

Gautam Kundu
28/6/18
Principal & Chairman, IQAC
(Dr Gautam Kundu)