

Notice

Student Aid Fund Semester V

The HoDs are requested to kindly ask the students of 4 Yr Major Semester 5 to submit the following documents latest by **06.04.2026 (Monday)** to their **respective HoDs**.

1. A covering letter, the sample has been attached herewith.
2. The family income certificate as per the given proforma, preferably in original not earlier than six months.
3. They have to apply online through students' portal in the website in the **Others** part of the scholarship menu. Then take a printout of the same and get duly attested by the Hod of their respective departments for major subjects.
4. The photocopy of the marksheet of the previous semester (Semester 4)

The 3-Year Minor Semester 5 students must submit all the above mentioned documents to the following teachers latest by **06.04.2026 (Monday)**.

- a) **AG** to Dr Swagata Bhadra of the department of Bengali or to Dr. Sreyasi Banerjee of the department of Electronics or to Ms Jaba Pal Chatterjee of the department of Economics or to Ms Debibrata Banerjee of the department of Zoology.
- b) **PG** to Abhinandan Dutta or to Dr Avishek Roy both from the department of Electronics.
- c) **BG** to Dr Sagata Mondal of the department of Zoology.
- d) **GG** to Dr Manas Mondal of the department of Geography.

The next meeting and interviewing the candidates will be held **on 10.04.2026 in the conference room of the Bidhan Sarani campus from 1 pm sharp**.

MODEL PROFORMA FOR INCOME CERTIFICATE

(In case of non-salaried Parent/ Guardian)

**(To be given by any Govt. Officer not below the rank of Jt. B.D.O. in case of rural areas
/Executive Officer in case of Municipality/Deputy Commissioner of Corporation/Group –A
Gazetted Officer)**

I Certify to the best of my knowledge that Shri / Kumari /Smt. _____
son/daughter/wife of Sri _____ resident of Village / Town : _____
P.S. _____ District : _____ is known to me for
_____ (Years/Months).

His/Her father/Guardian/husband is a permanent resident of Village / town :
_____ P.S. _____ District _____ State

The total annual family income from all sources of both the
parents/Guardian/Husband/Student for the year 2022-2023 is Rs. _____.

Place : _____
Date : _____

(Signature)

Name (in Block Letters)

(Designation)

Full Address :

N. B. In case of salaried person/ guardian salary certificate of the appropriate authority has to be submitted.

Proforma for application for the student-aid-fund from Vidyasagar College, Kolkata

Candidate to fill this part

1. Date of application:
2. Name of the candidate:
3. Department:
4. College Roll no:
5. Mobile no/Contact no:
6. Semester:
7. University Registration no:
8. University Roll no:
9. Mention the SGPA of the previous semester(Attach valid proof):
10. Category(General/OBC-A/OBC-B/SC/ST):
(Please attach a valid proof):
11. The annual family income of the candidate(Please attach a valid proof):
12. Do you get any other grant from any other Government or non-Government organisation? If so, please specify the details:

13. a) Name of the Bank:
b) Your Saving Bank Account no.:
c) Branch Name:
d) IFSC:
14. Reasons for applying for this fund:

Date:

Signature of the candidate

Head of the department to fill this part:

1. The document submitted by the candidate is a valid proof of income? Y/N
2. Approximate percentage of attendance:
3. Whether attached a proof of the result in the previous semester? Y/N
4. State the SGPA of the previous exam:
5. Whether the guardian attended the Parent teacher meeting: (Y/N)
6. Any special reason for approving the application?

(Signature of the HoD with stamp and date)